



BUSINESS MANAGEMENT COMMITTEE MEETING

METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

Wednesday, September 30, 2020

MEETING SUMMARY

The Board of Directors Business Management Committee Meeting was called to order at 11:32 a.m., Wednesday, September 30, 2020, via WebEx, Atlanta, Georgia.

Board Members Present

Roberta Abdul-Salaam
Robert Ashe
Jim Durrett
William Floyd
Roderick Frierson (**Chair**)
Jerry Griffin
Freda Hardage
Alicia Ivey
John Pond
Rita Scott

Staff Members Present

Jeffrey Parker
Rhonda Allen
Luz Borrero
Collie Greenwood
Kevin Hurley
Melissa Mullinax
Elizabeth O'Neill
Franklin Rucker
David Springstead
Gena Major
LaShanda Dawkins

Other staff members in attendance: Virgil Fludd, Dean Mallis, Steven McClure, Donald Williams, Torrey Kirby, Jacqueline Holland, Santiago Osorio, Lawrence Graham, Paula Nash, Sean Thomas, Stephany Fisher, Tyrene Huff, Marie Peters

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1. Approval of August 27, 2020, Business Management Committee Meeting Minutes

On a motion by Mr. Pond, seconded by Ms. Ivey, the minutes were unanimously approved by a vote of 10 to 0 with 10 members present.

2. **Resolution Authorizing the Modification in Contractual Authorization for the Professional Services and the Purchase of Software for the Implementation of Enterprise Performance Management Planning and Budgeting System for the Office of Management and Budget, RFP P39893**

On a motion by Mr. Ashe, seconded by Mr. Griffin, the resolution was unanimously approved by a vote of 10 to 0 with 10 members present.

3. **Resolution Authorizing the Solicitation of Proposals for the Procurement of Leave of Absence Administration Services, RFP P47301**

On a motion by Mr. Durrett, seconded by Mrs. Hardage, the resolution was unanimously approved by a vote of 10 to 0 with 10 members present.

4. **Briefing – Contracts, Procurement & Materials**

The Board received an update on the following:

- Role of Contracts, Procurement & Materials (CPM)
- The Procure-to-Pay-Process Flow
- How Do We Identify Potential Vendors
- General Services Administration (GSA)/ Contracts
- Cost Saving Initiative
- Procurement Procedures Improvement
- Automation of Business Processes
- CPM and the COVID-19 Impact

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Adjournment

The meeting adjourned at 12:01 p.m.